

Cochrane Pickleball Club Board Meeting Minutes

Date: January 7th, 2025

Location: Via ZOOM Link

Attendees: Greg Young, Catherine Burdett, Brett Mackey, Ken Little, Mary Ellen (Mel) Martin, Bob Marescaux, Val Ball, Jerry Shannon

1. **Call to Order:** The meeting was called to order at 6:30 PM by President Greg Young.
2. **Review and Acceptance of Minutes of November 26th, 2024 meeting:** Val Ball motioned to accept the minutes, Bob Marescaux seconded. All were in favor. Motion to accept the minutes of 11/26/24 passed unanimously.
3. **Committee/Director Assignments: Prioritize Committee as per Need vs Want—** After discussion, the following leadership assignments for committees were decided: **Membership Engagement Committee:** Mary Ellen Martin; **Court Usage Committee:** Greg Young, Brett Mackey, Tony Van Son, Lorraine Makowecki ; **Club Ratings Committee:** Greg Young; **Player Development Committee:** Mary Ellen Martin, Tony and Linda Van Son; **Communications Committee** (CPC website, Pickleball Canada website, Social Media, etc.): Catherine Burdett, Brett Mackey. Mary Ellen Martin and Catherine Burdett will discuss a potential merging of the Membership Engagement and the Communication Committees. **Youth Committee:** Brett Mackey, Val Ball, Bob Marescaux; **Facility Construction and Court Maintenance Committee:** Ken Little; **Health and Safety Committee:** Val Ball. The question of an AED for the new courts came up for first aid and who would be responsible for providing and maintaining the kit. Ken Little suggested that the Town of Cochrane is most likely responsible for an AED. **Town Liaison:** Catherine Burdett will approach the town about the AED issue as well as if the town is responsible for opening up and locking up the courts and washrooms each day. **Tournament Committee/Sponsorship:** Greg Young, Jerry Shannon; **Public Relations Committee:** Greg Young and Val Ball. Sue Kanik responds to emails sent to the Club. Catherine Burdett will be the next point of contact if required. **Bylaws Committee:** Ken Little, Lorraine Makowecki; **Social Committee:** Catherine Burdett. It was decided that Round Robins do not need a committee but just captains or coordinators. **ACTION ITEM FOR ALL COMMITTEE DIRECTORS:** For the next meeting, present a draft plan for your committee targeting the new season.
4. **Team report: Assignment of Alberta Clubs' Survey Data to Committees:** Mary Ellen Martin will be forwarding her gathered survey notes to the Committee Directors following the meeting.

5. **Ratings Policy Presentation:** Steve Katulka who is a member of the Ratings Committee, and has been working on wording of the CPC ratings policy joined the meeting at 7:00 PM. Steve proposed a simpler and easier-to-understand rating system, which would be more inclusive for new players. The group discussed the possibility of accepting ratings from other clubs, with Ken Little expressing concerns about the fairness of the current system. There was overall agreement to consider accepting ratings from other clubs, but also emphasis for the need for a skill-based rating system. Conversation continued with a discussion about the club's policy, with Val Ball suggesting the inclusion of a provisional rating for new members from other clubs. Mary Ellen agreed to pass along the ratings policy from both the Red Deer and Edmonton clubs. Renting space at Spray Lakes Rec Center for the Ratings Team to perform early assessments was also discussed, and Steve Katulka agreed to look into the feasibility and cost. At the end of the discussion, Steve was asked to revise and clarify the ratings policy to be more inclusive and flexible, incorporating considerations for other club ratings and tournament experience. **ACTION ITEM:** Ratings Policy revision to be submitted to the Board by next meeting.
6. **Lease of Occupation Update:** Catherine Burdett reported that an agreement has been accepted between the Town of Cochrane and the Cochrane Pickleball Club, effective April 1, 2025, and court allotment has been assigned. She also reported that Joanne Ferster will continue to lead the Grant Compliance Committee. Catherine also stated the need for caution when responding to social media posts to avoid jeopardizing grant compliance. Ken Little will email everyone on the Board the Memorandum of Understanding between the Developer and the CPC regarding maintenance of the new courts at Greystone.
7. **Court Draft Schedule** (From T. Van Son) Besides a draft version from Tony, Ken Little submitted an additional document regarding evenings and weekend court usage from a pickleball club in Mesa, AZ, as a basis for discussion. Mary Ellen Martin asked if session lengths might be increased to possibly 2.5 hours to allow warm ups and transitions. Greg Young also added the idea of having Round Robins in the evenings and weekends for those members who can't attend daytime sessions, and younger players. This information and ideas will go to the Court Usage Committee.
8. **Revisit the issue of when to begin organized play this year if delays at Greystone.** The tentative opening date for the club is agreed to be Monday, May 12, 2025. **Ken Little made a motion to approach the Town of Cochrane to secure a May/June rental agreement for the Quigley Courts if it looks like the new Greystone Courts will not be ready by that date. Greg Young seconded. All in favour. Motion passed unanimously.** If play begins on the Quigley Courts rather than the Greystone

Courts to start the season, the 2024 schedule will go into effect until the move to Greystone takes place. The CPC website will be updated with new information as it becomes available.

9. **Financial Update:** Bob Marescaux reported that prior to the new 2025 memberships, there was \$12,335 in the Savings Account, \$89 in the Chequing Account, the GIC was \$417,680 plus int. In the process of transfer from Pickleball Canada is \$5,000 from new memberships which will go into the Savings Account.
10. **Set date/time for Next Meeting:** Members chose February 4th, 2025 @6:30 PM via ZOOM link for the next CPC Board meeting. Catherine Burdett will send out the ZOOM Meeting Invitation.
11. **Call to Adjourn:** Greg made a motion for adjournment of the meeting at 8:06 PM, Val Ball seconded the motion. All in favour. Motion passed unanimously.

Minutes prepared by Brett Mackey, CPC Secretary