

MINUTES OF A MEETING of the BOARD OF DIRECTORS of the COCHRANE PICKLEBALL CLUB held on the 14th of March, 2024 via Google Meet:

IN ATTENDANCE: Greg Young-President, Joanne Ferster-Vice President, Bob Marescaux-Treasurer, Nikki Franke-Secretary, Les Franke-Member at Large, Ken Little-Member at Large, Catherine Burdett-Member at Large.

CALL TO ORDER: Greg Young at 6:58 pm.

MOTION TO APPROVE the Minutes of the previous meeting: Greg

SECONDED: Joanne

APPROVED: Unanimously.

SCHEDULE UPDATE FROM CUC (Court Utilization Committee)

Greg defers to Catherine to present.

Catherine presents the CUC proposed schedule which represents the 1st version from the Committee and the 5th version overall. The biggest changes are to Wednesday's scheduled times.

The CUC proposes King's Court or MLP or some other kind of Team Play as a means of making these time slots "Competitive without being too obviously competitive." The CUC recommends that we recruit 4 new Captains to support Wednesday's new Team Play format.

Joanne says that her understanding was that the original intention of Wednesday's play was to allow each skill level to choose how they fill their assigned time slots.

Nikki feels that the format used on this day should be decided by the membership. She is concerned that people show up to play and do not like the competitive nature of the new formats.

Joanne does not feel that this warrants another survey.

Ken says that not every decision has to be put out to the membership. The Board should be making this decision. Ken likes that King's Court is a lot like ladder.

Les agrees with Joanne and feels that perhaps these game formats could be introduced on a trial basis.

Bob agrees with Les. Put it out there on a trial basis and change it up if it is not successful.

Greg agrees with Joanne regarding the survey. He feels that the appointed Captains should solicit response.

Les identifies his problem with this edition of the schedule. The Ratings time slots are all from 3-5:00 pm which tends to be the windiest time of day making ratings difficult for the candidates. Historically ratings have had to be rescheduled because of the unfairness of these conditions.

CUC recommends that the schedule be flipped mid-season to allow for fair and equitable access for groups/ratings etc. considering the weather changes throughout the day in Cochrane.

Joanne suggests that we reconsider the fifth edition of the Schedule.

Ken suggests that the CUC wait until they see what the numbers are right now.

Les offers to send the Board all the membership numbers by rating groups to help the CUC with the schedule.

It is decided that the CUC will resume discussions regarding all identified issues once Les has sent them the current numbers.

TEAM CHALLENGER SEASON OPENER

Greg would like to kick off the season with a Team Challenger Season Opener. He feels that this would be a great way to encourage past members to renew their membership if they want to participate in this pre-season event.

Catherine thinks it's a great mixer between the ratings groups. She feels that this would be a great incentive to renew.

It is decided that the deadline for sign-up in this event will be April 15th, 2024.

Orientation for this format will be held on May 6th, 2024.

The event will be scheduled for May 8th, 2024.

Greg, Tony, Ken and Catherine will help run this event.

Since the official opening of the Club season is May 13th 2024 the Club will have to pay separately to rent the courts for this purpose.

Joanne adds that historically most people registered for membership at the end of April last year so comparatively speaking we are already doing very well.

COURT RESERVE

Greg and Catherine are meeting with "Angela" from Court Reserve on the afternoon of Monday, March 18th. The cost for Court Reserve for the season is projected to be somewhere between \$400-500.

Bob asked if Captains would be automatically included in player signups for each relative session?

Catherine says not right away but they will be working with Court Reserve on setting up something online to make everyone comfortable with it.

Les inquires as to whether Court Reserve has an option that handles fee payments for Club business.

The answer is yes.

WEEKLY ZOOM MEETINGS

Greg proposes that we schedule a weekly meeting because we have a lot of club business going on. He proposes that a weekly meeting would cut down on the amount of emails being exchanged on issues, and he feels that it is better to have these exchanges in person.

Joanne suggests that having a weekly update would generate too much work for Nikki since this would require Minutes, on top of Minutes required at the monthly Board Meetings, Construction Meetings and other documents required during the construction phase.

Catherine would love weekly operational meetings to make quicker decisions as we approach the new season.

Bob suggests that we call it a Weekly Update.

It's decided that the Board Members would have a Weekly Update meeting which did not require Minutes.

UPDATE WITH REGARD TO THE GRANT

Joanne informs the Board that she was asked to convey to all involved that the old Agreement with CFEP should be destroyed. She received the new one on the afternoon of the 13th of March, 2024 and it has been signed by her and returned to CFEP. CFEP signed the document on the 14th of March and it is executed effective March 15th.

In compliance with this agreement the Club was under obligation to immediately produce a Memorandum of Understanding between ourselves, Entity One, and the Town of Cochrane.

Joanne, Les and Nikki have been working to prepare this document. Joanne has been working with Josh (Entity One). Josh likes the MOU. Josh has it and has given it, and the signed executed agreement from CFEP, to the Town but she has not heard anything back from them yet.

Joanne further explained how this MOU ties into the payment plan from CFEP. She also explains how the funds are to be banked, invested and how they may be spent.

Ken asks to see the MOU. Nikki explains that this MOU is not like the defunct Construction Agreement she had originally created. The Agreement with CFEP stipulated that this MOU had to describe the responsibilities of all three parties involved (CPC, Entity One Inc, and the Town). The expectations of each were clearly defined by CFEP. Joanne will send a copy to Ken. Joanne asks Ken to submit any edits to Nikki as soon as possible.

Joanne also explained the advertising billboards that are also part of the CFEP requirements stipulated in the Agreement. This expense was stipulated to be the Clubs, but Entity One has graciously agreed to pay for this. Joanne adds that she talked to Signarama regarding Sponsorship signs and permanent construction signs. They will cost anywhere between \$200 to \$300.

There is some question as to how we will pay for all our responsibilities including care and maintenance of the courts.

Les explains that our income will improve once we are on the new courts since we will no longer have fees to pay to the Town.

RATINGS UPDATE

Following a meeting with the Ratings Committee held by Les on March 12th, 2024 Les had the following to report:

- 162 Members
 - 140 Rated
 - 14 Requested Ratings from new or DUPR
- 3 possibly, 4 new raters to be trained in spring, total of 10
- Initial Ratings for DUPR grandfathered and new players will begin before season start (April)
- Requested Promotions will begin after season start.
- Committee decided to apply a fee of \$20 per person for any rating done from 3.0 and above (full assessment) Does not apply to 2.0-2.5 (observation in RR)
- Initial Rating to COPC is still free
- Critiques will be limited because of workload (4-5 hours per session)

Les asks whether he had Board Approval to apply the fee for rating. All agreed to the \$20 charge being applied.

PLAYER DEVELOPMENT UPDATE

- In discussion with Tony and Linda regarding their administration of PD
- Key items are upgrade of lesson plans conducive to levels
- BTNI Training for Instructors
 - Comfort of applying LP's, familiarization
 - Teaching same techniques
- Pre-assessment clinics for 3.0 and 3.5's
- Instructors to be .5 higher than student groups
- Scheduling no more than 2 weeks in advance for students to be fair
- Some kind of filtering to stop repeat offenders

Les asks whether Court Reserve has the kind of filter that he is looking for to stop repeat offenders from preventing others having a turn in clinics.

Catherine says there is some latitude for restricting this behaviour.

BOARD OF DIRECTORS FLOWCHART

Les asks the Board Members to please confirm their committee members as soon as possible in order to post on the Flowchart on the website.

TOWN LIAISON

Les informs the Board that he and Greg will be meeting with the Town rep regarding this year's issues upon return to Cochrane mid April and that they intend on working toward both parties working in good faith. Hopefully a face to face will be possible.

ROUND ROBIN CAPTAINS

Catherine reports that all but one RR Captain is returning this season. That position has since been filled. We are still looking for a men's RR 2.0/2.5 Captain.

SOCIAL COMMITTEE

Catherine requests a budget for the Social Committee.

Joanne believes that the Board donated \$200.

Bob confirmed that in 2023 the Club reimbursed expenses of \$200 for door prizes, awards and foodstuffs.

Members attending social functions paid for their participation. Some members donated gifts.

MOTION TO ADJOURN: Greg

SECONDED: Joanne

APPROVED: Unanimous

MEETING ADJOURNED AT 8:10pm.

NEXT BOARD MEETING SCHEDULED FOR APRIL 11th, 2024 at 7:00pm Alberta Time. 6:00pm AZ Time.

Minutes prepared by Nikki Franke

