

Cochrane Pickleball Club

"As you know or may have heard, our club has become affiliated with Pickleball Alberta and Pickleball Canada, joining a family of 26 other affiliated clubs in Alberta and many more across Canada. One of the benefits of this affiliation is that we can now use the Pickleball Canada National System (PCNS) to manage our membership information and better communicate with club members in future. Commencing this outdoor play season, all Cochrane Pickleball Club members must join or renew their club membership using PCNS -- but don't worry, we can help you every step of the way. Thanks for helping alleviate some of the administrative workload of our volunteers by using this system!

Note that by using this system, you will be joining our club, Pickleball Alberta (PA) and Pickleball Canada (PC) all at once, with one registration form, and paying via credit card for all three memberships at once. If you are already a current (2022) member of PA and PC, you will not have to pay the \$5 PA fee or \$10 PC fee again, but you will be tying your Cochrane Pickleball Club membership to your current PA and PC membership.

There are three ways to join or renew using this system, but only one of these ways applies to you. Choose your process based on the three cases below.

Case 1: For those of you who have not recently (in the last 2 years) been a member of Pickleball Canada or of any club, like the Calgary Pickleball Club, that is affiliated with Pickleball Alberta and Pickleball Canada:

1. On your computer or device, go to this webpage (<https://secure.pickleballcanada.org/register/pickleball-alberta/2/>) and pick the Cochrane Pickleball Club. This will take you to the combined club/PA/PC registration form.
2. Read the messages at the top of the registration form messages and then click the "I am a new member" button.
3. Fill in the registration form, accept the waivers, and press "Next Step" to proceed to the payment page.
4. Pay your club, PA and PC fees with a credit card. You will get a receipt by email.
 - (CAUTION: Please DO NOT join as a new member if you have been a member of any affiliated PA or PC club before. You must instead renew your membership and re-use your existing PC member #, even if your PC membership has lapsed. If you join as a new member, you will create a duplicate PC record, lose your former PC membership number and membership history, and possibly pay unnecessarily for duplicate PA and PC fees.

Case 2: For those who are a paid up (2022) member of Pickleball Canada or any club affiliated with Pickleball Alberta and Pickleball Canada:

1. On your computer or device, go to this webpage (<https://secure.pickleballcanada.org/register/pickleball-alberta/2/>) and pick the Cochrane Pickleball Club. This will take you to the combined club/PA/PC registration form.

2. Read the messages at the top of the registration form messages and then use the "Lookup member #" option to look up your Pickleball Canada membership number. This function will bring up a panel that asks for your provincial association (pick Pickleball Alberta), name, gender and birth year, then it will find your PC member #.
3. Fill in the rest of the registration form, accept the waivers, and press "Next Step" to proceed to the payment page.
4. Pay your club fees with a credit card. You will not have to pay your PA and PC fee again. You will get a receipt by email.

Case 3: For those who have recently been a member of PC or a club affiliated with PA and PC, but whose membership has not yet been renewed with PC for 2022:

1. On your computer or device, go to this webpage (<https://secure.pickleballcanada.org/register/pickleball-alberta/2/>) and pick the Cochrane Pickleball Club. This will take you to the combined club/PA/PC registration form.
2. Read the messages at the top of the registration form messages and then use the "Lookup member #" option to look up your Pickleball Canada membership number. This function will bring up a panel that asks for your provincial association (pick Pickleball Alberta), name, gender and birth year, then it will find your PC member #.
3. Fill in the rest of the registration form, accept the waivers, and press "Next Step" to proceed to the payment page.
4. Pay your club, PA and PC fees with a credit card. You will get a receipt by email.

Note that when filling in the registration form, you will be asked for your Alberta sport zone. Residents of Cochrane and other areas west of the Calgary city limits are in Zone 2 - Big Country.

The membership fees for 2022 are: Cochrane Pickleball Club (\$15); Pickleball Alberta (\$5); Pickleball Canada (\$10). A small processing fee is added to the total to cover credit card processing and systems fees.

If you have any questions, or need any help at all with this, please call or email our club membership director/manager at: cochranepickleballclub@gmail.com. We can walk you through the process, and on a transitional basis, can even register for you if you have no access to a computer, tablet or smartphone.

Cheers,
Cochrane Pickleball Club.